



Newfoundland and Labrador
Association of Fire Services

**Board Meeting
Sept 28, 2025**

Present : Evan Cox
 Jeff Jackson
 Tony Snook
 Addison Quilty (Joined late at 7:30p.m.)
 Michael Fagan
 Michael Costello
 Mandy Young
 Megan King

Absent: N/A

1. Call to Order and Attendance:

Meeting called to order at 7:06 P.M

2. Additional Agenda Items & Approval of Agenda

- a.) Nothing to add to the agenda
- b.) Motion to approve agenda

Adoption of Minutes of the Board Meeting

Previous minutes briefly reviewed, proper procedure for adopting minutes of a previous board need to be researched to ensure proper procedure is followed.

3. Business arising from board meetings

- a.) Meeting Minutes: going forward minutes are to be presented to the president no later than two days after the meeting by the office administrator.
- b.) Need a meeting to explain and train on Google Drive for those unfamiliar
- c.) Megan to explore Group chat options for Board (ie.Teams, Whats app or Google)
- d.) Round of introductions for new board members
- e.) Phone Directory, Business cards and Website, Email to be sent by Megan for the information to print on Business cards and have them completed. Email to be sent by Evan to confirm information that directors want to share on website, Website will be the go to for all information for membership.
- f.) CISM Line needs to decide on rotation for the phone system. Region 6 also brought forward the need for CISM in Region 6, Michael C. looking into it.



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- g.) Region 4 Directors selection, Both very good Candidates. Voting concluded 3 votes for Danny and 2 Votes for Tom. Danny will be sworn in as the new Region 4 director at the next board meeting.
- h.) Investment up for Maturity, Decision was made to allow the maturing investment to go into the operating account.
- i.) Committees / 2026 Convention, Need to select committees, Evan to email and ask Directors.
- j.) Debrief for Kingston fire, Departments want to get together and discuss Feedback, It is in the works and awaiting the reply of The Fire Commissioner Hoping for a Post Operation Debriefing.

4. Financial Report

2023/2024 Audits to be completed, Mandy is working with Richard Power to complete, now that convention is behind us this will be a main focus of the Executive Director. Mandy is aiming to get this item completed by year end 2025.

5. Old Business

Minutes for Review As requested from Membership, work to commence to get minutes all up to date and posted on our website for viewing

6. New Business

a.) Approve and Adopt Agenda as is Motion made by Region 2, Seconded by Region 1. Regions 5 and 6 In Favor, Motion Carried **(M092820250001)**

7. Outstanding items

- (R6D) FPO Position Vacancy in Region 6
- (R3D) Convention 2026
- (R1D) Loss of Equipment: Concerns about firefighting equipment lost during the Kingston response — including pumps, hoses, consumables, nozzles, and lighting plants.
- (President/Region 6) Post Convention Meeting with Convention 2025 Committee
- (President) Donation of medical supplies from Canada summer games.



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- (President) Donation of Extrication tools
- (R1D) Weekly LNTB Updates: A request for regular (weekly) updates related to LNTB to keep departments informed.
- New membership applications - The Field Mechanic

8. Date/Time of Next Meeting & Adjournment

Next meeting scheduled for Sunday October 5th, 2025

Motion to adjourn meeting made by Region 1, seconded by Region 2. Regions 3, 5 and 6 in favor, Motion carried **(M092820250002)**

Meeting Adjourned @ 9:07 P.M