



Newfoundland and Labrador
Association of Fire Services

Board Meeting
Oct 05, 2025

Present : Evan Cox
Duane Antle (Left Meeting at 8:50 PM After Explaining Extraction Tools
Donation)
Jeff Jackson
Tony Snook
Addison Quilty (Left Meeting at 8:40 PM after voting on new sustaining Member)
Michael Fagan
Danny Taylor
Mandy Young
Megan King

Absent: Michael Costello

Call to Order and Attendance:

Meeting called to order at 7:01 P.M

1.) Additional Agenda Items & Approval of Agenda

- a.) Nothing to add to the agenda
- b.) Motion to approve agenda, Motion made by Region 3, Seconded by Region 5. Regions 2 and 1 In Favor, Motion Carried **(M100520250001)**

2.) Adoption of Minutes of the Board Meeting

Motion to Adopt Minutes from Sept 28th 2025 Meeting as there are no further changes to be made. Motion made by Region 3, Seconded by Region 2 Regions 1, 4 and 5 In favour, Motion Carried **(M100520250002)**

3.) Business arising from board meetings

- a.) Kingston Fire Post Operational Debrief: Evan discussed this topic with the Fire Commissioner(FC). The FC said he has made the request and expects to hear when it will be arranged within the next few weeks. *Loss of Equipment: Concerns about firefighting equipment lost during the Kingston response including pumps, hoses, consumables, nozzles, and lighting plants.* Evan also



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discussed this concern with the FC and he was informed all of the information surrounding this topic is still being gathered, (Item G on Meeting agenda). Evan to do up a Statement with regards to all of the information provided from the fire commissioner so that any membership with questions on these items can be made aware of the current progress.(also including the Grants and one time Payments to Firefighters of which FSD are still collecting data)

4.) Financial Report

2023/2024 Audits to be completed, Mandy is working with Richard Power to complete, work is ongoing at this time and is moving along.

5.) Old Business

a.) Adoption of prior Minutes Evan stated his research confirmed that the Board as it stands can vote on past minutes (Current Board) The plan is to approve so many sets per meeting so Mandy can continue to focus her time on the financials, when all minutes are approved they will be posted on the website for our membership to view.

6.) New Business

a.) Swearing in of Region 4 Director Danny Taylor (Sworn in at 7:04 P.M)

b.) Committee: Instead of appointing board members to committees Evan opened up discussion to the board on which committees they would be interested in as well as recommendations for chairs or committee members from the board. It was a great, well engaged discussion. Evan will take care of updating the committees on the website ,as well as sending out the constitution to members to review the information of each committee. Evan also recorded the recommendations for committee members from the board and he will reach out to them individually to see if they are interested.

c.) New Member Application ***The Field Mechanic***, Motion to approve Membership for application for the Field Mechanic as a Sustaining Member, Motion made by Region 1 , Seconded by Region 3, Regions 2, 5 and 4 in favor, Motion carried (**M100520250003**). Megan to send welcome email and Invoice the Membership fees.



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d.) Donation of Extrication gear, Discussion on how the tools were presented for donation and how donation will be chosen in the future and data to be collected from FSD on trained departments who are eligible for Extrication tools.

e.) Donated Medical supplies from Canada summer games
Evan worked with Jennifer Best (ACP & Operations Manager with NLHS) to break down the donated medical supplies into kits (14 in total) to be donated to Departments who respond to medical calls. The application for distribution was presented to the board for discussion. Once completed applications are gathered, they will be discussed and narrowed down to 14 Departments (1 kit per department)

f.) Evan noted to put Convention 2026 on top of the agenda for our next meeting as Addison (Convention Committee Chair) had to leave the meeting due to receiving a fire call.

7.) Outstanding items

- (R3D) Convention 2026
- (R6D) FPO Position vacancy in region 6
- (R1D) Weekly LNTB updates: A request for regular (weekly) updates related to LNTB to keep departments informed.
- (Office) Convention registration reimbursement (Email from Member)
- (Office) Email request from member regarding meeting minutes (Where by laws changed for voting)
- (President/Region 6) Post convention meeting with convention 2025 committee

8.) Date/Time of Next Meeting & Adjournment

The next meeting not scheduled at this time, Evan to discuss with board directors who are not present and set date and time later as next weekend is a long weekend and Monday may conflict with Training nights.

Motion to adjourn meeting made by Region 2, seconded by Region 1. Regions 4 & 5 in favor, Motion carried **(M100520250004)**

Meeting Adjourned @ 9:13 P.M