



Newfoundland and Labrador  
Association of Fire Services

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**Board Meeting**  
**Date: Jan. 25th, 2026**

Present :

Evan Cox  
Jeff Jackson  
Tony Snook  
Addison Quilty  
Danny Taylor  
Michael Fagan  
Michael Costello  
Mandy Young (Left meeting at 8:32 P.M)  
Megan King

Absent: N/A

**1.) Call to Order and Attendance:**

Meeting called to order at 7:05 P.M.

**2.) Additional Agenda Items and Approval of Agenda**

Nothing to add or change

Motion to Adopt Agenda Motion made by Region 2, seconded by region 1  
Regions 5,3,4 & 6 in Favour Motion carried **(M01252026-001)**

**Adoption of Previous Meeting Minutes**

Region 3 felt that the section on 911 discussions needed more details added in. Evan Cox added more details on the discussion, with everyone in agreement with the edits.

Region 4 felt that the information on Gift cards for CBN Departments needed to include more explanation, Evan Cox edited the details, with everyone in agreement with the edits made.

Region 3 Director motioned to Adopt Meeting Minutes from Jan 11th, 2026 seconded by Region 4 Director, Regions 1,6,2,5 in Favour. Motion carried. **(M01252026-002)**



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### 3.) Business arising from the Minutes

- a.) Time Line For Terrenceville Fd to complete training
- Discussion on a fair amount of time for completion of training.
- 6 months from their notification last Sunday was brought forward as an acceptable amount of time.

R1 Motioned Terrenceville Fire Department required to have 10 Members trained to FSD recognized level of training within 6 months of notification from last Sunday, (June 8th,2026) Also required to have a pumper truck attend all calls where Vehicle Extrication tools are required and used. Seconded by Region 2 , Regions 3,6,4 & 5 In favour Motion carried. **(M01252026-003)**

### 4. Financial Report: Executive Director/ Richard Power

Richard Power (Auditor) joined the meeting at 7:32 ; Proceed to Financial Report

-Evan introduced Richard to the board

-Richard introduced himself and provided a report on the 2023 Audit  
Richard started off by gathering 2022 year ends to have a starting point for 2023  
This process has taken him approximately 6 months to complete, communicating back and forth with prior auditor (Brian Scammel) to gather 2022 information and adjustments to commence 2023.

- There were a lot of adjustments to be made as there were changes in both the office administrator and Executive Director positions. A lot of time has gone into figuring out how things were processed and recorded previously.

-Richard stated that they have reached a starting point and will proceed, 2023 will likely be completed by the End of February. Once 2023 is completed, 2024 and 2025 will follow along and will be much easier to complete.

-The board mentioned the concerns of Membership and wanting to have to financials presented to them as soon as possible

- 2022 was in the Negative, 2023 is likely to be the same. The biggest factor in these numbers was when the Government grants were being received. Which is an easy adjustment to reflect the actual position of the organization financially in those years.



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### 3. Business arising from the minutes: (Continued)

#### b.) Google Email Alert

-Mandy notified the board that she needed to leave the meeting early so we jumped to this agenda item as Mandy was needed to be a part of this discussion.

-Region 2 director brought forward an alert he had received while using the Association email account, He felt this was a privacy and security issue that he was uncomfortable with as he uses his device for his own business and personal use.

- Mandy to check with IT on an explanation of the alert.

-Suggestions from other board members that it quite possibly has to do with VPNS on his device.

#### **-Directors mentioned that student summer applications are now available**

Megan to get started on the application process for a summer student for the office.

-Mandy left the meeting here at 8:32 P.M

#### c.) St.Bride's FD New Member

-Board voted in Favour through email

-They have been welcomed, Invoiced and set up in our system

- Jeff Jackson requested to hand deliver cards, and other items to this new Member Dept. (Evan mentioned this is a good practice when the board members can go in person to the new Depts. if possible)

- Region 4 director requested the Items for Harrys Harbour to be sent to him so he could do the same

- Megan to prepare and gather all items and mail to both directors

- Also mentioned was the Pamphlet that was given to new members, It needs to be updated Megan to start updating the Pamphlet.

#### d.) Cancer Awareness Month Posts

-Region 6 to continue with work on this item.

#### e.) Training Committee Members Sheldon Hiller and Mark Brophy

- Both individuals had already been contacted by board members

- Evan gave a brief on both individuals and their involvement in the fire service.



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- Motion to Accept Sheldon Hiller as a Training Committee member, Motion made by Region 2 , Seconded by Region 5, Regions 6,4,1 & 3 in favour , Motion carried **(M01252026-004)**
- Motion to Accept Mark Brophy as a training Committee member, Motion made by Region 5 , Seconded by Region 6, Regions 3,4,1 & 2 in favour , Motion carried **(M01252026-005)**

## 5.) Continuing Business:

### Fire Dispatch from the PSAP's

- President reached out to Kerry Power , Kerry felt that the best person to Answer questions on this proposal would be Neil Croake, Evan Reached out to Neil and he hasn't yet responded.
- Evan to Let Todd Flynn Know where we stand with the progress on this matter
- The board needs to decide if this is where they want their work to go or if we should focus on other concerns.
- Region 2 Mentioned a suggestion ,going to the Government to facilitate getting advanced 911 for our province and providing 2 overlays(Fire and Vehicle Incidents) for fire service to 911.

## 6.) New Business

### NFPA Conference review (R6)

- Region 6 Director Michael Costello Attended the NFPA Conference, Chiefs from all over Canada and the USA attended.
- Michael explained how the conference was educational and a very worthwhile event for our association to attend.
- Safety was a big topic, along with wildland fires, PFAS Free Bunker gear, Proposed new codes such as a single means of egress in some buildings(single stairwell).
- Fire Prevention week messages will change as topics are evolving to fit modern concerns.

## 10.) Date/Time of Next Meeting and Adjournment

- The next meeting is set for February 8th,2026 @7:00 P.M

Motion to Adjourn Meeting 9:24P.M.: Motion made by Region 3, Motion Seconded by Region 1 Regions 5,2,4 and 6 in Favour Motion Carried **(M01252026-006)**



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**Items Deferred to next meeting:**

- Convention 2026 - Theme (Will discuss further after Mike C gives a report from the NFPA event he attended)
- Promotional items Budget (President and Office)
- Chiefs forum (Region 1)
- a.) Resolutions
- b.) Training certificates
- c.) AAR North Shore Wildfires
- d.) Meeting with social policy committees before 2026 Budget
  - Start the process for our association brief with the provincial social policy committee.(R1)
  - Lobby or contact the government on the policy regarding providing invoices for approved equipment funding. (R1)
  - Tunics and Pricing (OA)