Newfoundland and Labrador
Association of Fire Services

Face 2 Face Board Meeting
Date: April 10th,2026

<u>Friday April 10th,2026</u>

Present :

Evan Cox
Jeff Jackson
Tony Snook (Joined Virtual 7:11P.M.)
Addison Quilty
Danny Taylor
Michael Fagan(Virtual)
Mandy Young
Megan King (Virtual)

Absent:

Michael Costello

1.) **Call to Order and Attendance:**
Meeting called to order at 7:05 P.M

2.) **Reviewed the Agenda**
a.)Nothing new to add Motion to approve Agenda Made by Region 3, Seconded by Region 1 All in Favour, Motion Carried **(M04102026-001)**

3.) **Reviewed Minutes**
Minutes from last meeting, Megan to format motions, No errors or omissions, Motion to approve Meeting minutes made by Region 1, Seconded by region 3 all in favour motion carried. **(M04102026-002)**

Region 2 Joined here at 7:11 P.M.

4.) **Business Arising from the minutes**
a.) Bunker Gear only 2 sets remaining at office,Region 4 gear had been delivered to Director at Face to Face, set picked up last week via Courier.
b.) Fire School T-shirts; Ordered from In the box, Deposit paid for order to commence and Tentative completion date was listed as April 26th, 2026. Motion to set selling price

on T-shirts at Fire School $20.00 per Shirt.Motion made by Region 3, Seconded by region 2, All regions in favour Motion carried. **(M04102026-004)**
c.) Office Administrator contract; Evan met with Megan on Wednesday and the contract was signed.
d.)Discussions on Board and Presidents availability for meeting with the minister and Fire Commissioner; Evan to arrange time with the Fire Commissioner to meet with us during the weekend or another meeting if need be.

5.) New Business

a.) Fire house service and supply as a sustaining member, no final decision made at this time, Further discussion needed.

b.) Flags for funerals, should NLAFS cover cost of flags for funerals, at $100.00 a piece, Decided to make policy amendment for NLAFS to offer Flags to Member departments at cost price, and if the funeral is for person who has served a 2 year board term, To be reviewed on a case by case basis.

c.) Magic Mark entertainment: Mandy and Kelly to check on his show and the material he presents to make sure it's appropriate for our membership.

d.) Discussion on FES email with regards to email on Vehicle Extrication area, Discussions on NLAFS Vehicle Extrication tools repair program, Megan to add this item to member pamphlet as a service for our members.

E.) SJRFD Radio Donation; Evan notified the board of the recent donation, a spreadsheet was looked over and Megan will go through and tally the total of radios and other items for application purposes.

f.) Email from Shelley McWilliams for speaker at convention 2026,board to review video of presentations and make a decision before the end of the weekend.

6.) Adjournment

The meeting adjourned at 9:00 P.M.

Newfoundland and Labrador
Association of Fire Services

Saturday April 11,2026

Present :

Evan Cox
Jeff Jackson
Addison Quilty
Danny Taylor
Michael Fagan(Virtual until 12:00P.M.)
Michael Costello (Joined Virtual 9:05 A.M left at 11:13 A.M.)
Mandy Young
Megan King (Virtual)

Absent:

Tony Snook

1.) **Call to Order and Attendance:**
Meeting called to order at 9:00 A.M.

2.) **Convention 2026**
a.) Schedule:No issues to be noted
-Memorial service and lunches at church
-Banquet and sunday joint sessions at hotel
-Canteen running during Trade show (Look into)

b.) Educational session Brainstorming;
- Fire Smart
- Wildfire Related sessions
- Presentation for Fire Department operations in NL
- NFPA (Depending on topic)
- Strategies for promoting NLAFS In communities
- Medals session (Federal and Provincial)
- Junior Firefighter

-Directors to go back to departments and gather what they would like to see for sessions
-Megan to create a Google form for Polling, Send to directors and Wayne to post on our Website.
-Premier or designate to speak, Invitation has been sent they will confirm availability as it gets closer to the date.

c.) Catering; Friday and Saturday Lunch is at Church, Mandy to get some pricing, Sunday meals at hotel, Gander FD Bbq (R3 to arrange the sides to go with BBQ)

d.) Sponsorship; Megan to make a template letter for sponsorship, discussed offering advertising slots between sessions for a cost.

e.) Elections: Gather possible candidates for elections committee members.

f.) Banquet: last year there was quite a bit of wastage, Discussions on how to cut down on this for 2026.

g.) Discussed MC for convention, Ask Richard and if he is not available ask Brad Power to MC again this year.

h.) Band and entertainment, Discussion on bands and other possibilities for entertainment, Check with Bic and the Ballpoints for pricing and availability, as they went over well in the past.

Region 6 : Left @ 11:13 am

i.) Session for Sunday morning, Discussion on different style of session for Sunday morning, Create agenda,LNTB Report, Financial report, Possible theme: (The future of the Association and how we get there) goal to provide and encourage better communication.

3.) **5 Year strategic plan:** discussions on preparing a 5 year plan, and a future full-time Executive Director position. (Keep topic for our next F2F Meeting for more indepth discussion)

4.) **In House Training certificates:** There is an old template on file in the past. Mandy to find a template so Megan can update and distribute.

5.) **Retired Members fee response:** add memo as per constitution the fee will be $15 per person, Bill as per the constitution. With regards to Membership Fees Megan to make a list so we can follow up with Unpaid Departments for 2026 Fees.

6.) **Region 4 Departments:** Buchans and Ramea (Change region to better serve Departments) Closer to Region 5 than region 4.

7.) **Policy update on Travel Rates**; Keep the rates the same until the policy is changed.

8.) **Membership Pamphlet:** Looked over draft version, Megan to check on the discounts listed on the pamphlet, Check with Mary browns to see if the discounts are province wide or if its store based, Megan to contact brian king to reach out to our sustaining members with regards to discounts for our members, Check with OMB, Lulu Lemon , Under Armour store and Add accordingly. A total of departments in the province reach out to Jim Barry or Chris Foster to get an accurate number.

9.) **Online store:** Discussion on eventually bringing back the online store and researching ways to do so.

10.) Membership Master updates: Megan to edit master (Work in progress Megan to send email to wayne with regards to industrial fire departments add a column on website to add them in,

11.) Awards and Years of awards presented at convention: Duane joined to help clarify, At convention 50 years awards are presented due to time it takes to present awards; it was changed in previous years, Board agreed to continue with only presenting 50 year awards.Megan to update Department fillable certificate and only send out Certificates to 20 years and over.

12.) Committee Update

A.) Recruitment and Retention: Part one of survey is gone out and getting a good number of responses so far, directors asked to send reminders to regional lists for survey.

B.) CISM Committee: Met Recently, Discussion on a slide show to present at Fire School FES has allowed them a time slot,Evan arranged with the Fire Commissioner to have Dianne do a presentation.
Megan to work with Duane and compile a contact list for CISM & Add to Membership Pamphlet as an item we offer Membership. Discussion on Email From In house Fire Supply, Email forwarded to Committee for further discussion.

C.) HR Committee: Next steps are to Review the LNTB Contract and Executive Director contact and update.

D.) Training Committee: Region 1 to do some work and set a meeting , Discussion on Virtual training and how to offer.

13.) Electronic Voting : Region 5 Director has been working on this piece, We will ask him to provide an update. Electronic voting for board was discussed,Mandy showed a sample of form we could use to vote electronically on items to fast track decisions.

Meeting Adjourned at 6:00 P.M.

Newfoundland and Labrador
Association of Fire Services

<u>Sunday April 12th,2026</u>

Present :

Evan Cox
Jeff Jackson
Tony Snook (Virtual)
Addison Quilty
Danny Taylor
Michael Fagan(Virtual)
Michael Costello (Virtual)
Mandy Young
Megan King (Virtual)

Absent:

N/A

1.) **Call to Order and Attendance:**
Meeting called to order at 9:02 A.M

2.) **Coverall for Firefighters**
Discussion on Fire Retardant coveralls for members, Possibility of surveying members to see what their thoughts would be, Further discussion needed on this topic.

3.) **Compiled questions for Meeting with Fire Commissioner**

4.) Noted the importance of having cameras on during our meetings and all were in agreement.

5.) **Meeting with Fire Commissioner** (Joined at 9:29)
a.) Training School
Good registration numbers and courses are filling up.
b.) Wildfires:
Work is ongoing, Equipment trailers are being set up and will be ready for deployment if needed in different areas of the province, Coveralls still awaiting budget and final decisions.
c.) Service awards are up to date
d.) License plates are up to date
e.) Exam and course certificates are being worked on

c.) Extrication tools; Some discussion on next steps and the NLAFS tool repair funds.

d.) Discussion on FES Session during convention 2026

(Chris left the meeting @10:32 A.M.)

1. **Danielle Campo McLeod Guest Speaker for Joint session :** Board reviewed the videos and info of presenter and decided this is not the preferred topic for the joint session. Evan to go back with the board's answer.

2. **Finance committee update:** 50/50 applications and accounts are all set up, Pending approval from Service NL for lottery license, We will hold off on any advertising until the license is approved.

3. **Resolutions Committee:** No recent Meeting, Mike Fagan has been doing background work with the electronic voting piece. He will gather Official quotes and items for another meeting.

4. **Convention 2027 Location:** Possibility of West coast as location for 2027, Mike Fagan to look into accommodations and venues and bring to next meeting, Clarenville decided as back up location if West coast is not a possibility.

5. **LNTB Uniforms :** Quotes presented and Motion to set Budget of 1000.00 for 3 uniforms, Belt, tie, pants and shirts for Nicole. Motion made by region 1 , Seconded by region 3, all in favor, Motion carried. **(M04122026-001).**

6. **Date and time of next meeting:** Next meeting set for May 12th, 2026 @7 P.M.

7. **Open Forum:** Discussion on LNTB Reports; Evan mentioned that his goal is to bring the LNTB Coordinator into the next F2F Meeting to present reports and answer any questions the board may have.

8. **Adjournment:** Motion to adjourn Meeting @11:47 A.M. motion made by Region 3 , Seconded by Region 4, All in favour, Motion carried **(M04122026-002).**